

# RHAYADER TOWN COUNCIL

## MINUTES OF THE MEETING HELD ON TUESDAY 20<sup>TH</sup> OCTOBER 2015 AT 7.00PM AT THE OLD SCHOOL CWMDAUDDWR

### THOSE PRESENT

Chairman	Councillor D. Jones				
Councillors	P. Dark	W. Davies	J. Humphreys	M. Lloyd	J. Stuart
	C.R. Davies	C. Evans	J. Jones	J. Narborough	C. Walton
		D.O. Evans		L. Price	
County Cllr.	K. Curry				

### 1. APOLOGIES: Cllr. G. Williams.

### 1a. CHAIRMAN'S ANNOUNCEMENTS

Cllr. D. Jones had attended the Diamond Wedding celebrations of Mr. & Mrs. Thomas.

### 1b. MATTERS FOR DISCUSSION UNDER URGENT BUSINESS

Collaboration meeting, refurbishment of benches, Caravan Park, Sub-committee meetings, Town Guide, internal auditor.

### 2. MINUTES TO BE AGREED

Minutes to be agreed were those for the meeting held on 22<sup>nd</sup> September 2015. They were agreed to be a true record.

### 3. MATTERS ARISING FROM THE MINUTES

Cllr. Walton reported that since he had adjusted the timer, the Bridge Lights seem to be OK.

Cllr. Lloyd said that the topsoil which PCC had promised would enable graves to be finished in an acceptable manner.

Cllr. J. Jones reported that one of the cars which had been removed from the car park in Cwmdauddwr has been left there again. Cllr. D. Jones advised that the "traffic warden" should be made aware of the problem because part of his duty was to take appropriate action on abandoned vehicles. **Cllr. J. Jones to contact the warden.**

**4.2 Town Clock:** The site meeting had not taken place but Cllr. Walton had details of what had been previously discussed with PCC and would advise the Clerk of any of that work which had not been completed. **Clerk to send the list to Neil Clutton at PCC.**

**4.5 Rubbish collection.** It was reported that household waste was already being "fly-tipped" in some waste bins in the streets and Councillors believed this practice would increase as a result of PCC's decision to change the period between collections to 3 weeks and even more so if it is extended to 4 weeks. After considerable discussion it was resolved to write to PCC to request sight of the report/analysis which prompted the decision to apply the change and also to enquire what is the rationale behind the projected savings, what is the anticipated saving and exactly how that figure was calculated. **Clerk to write to the Portfolio Holder, the Council Leader, Paul Griffiths & the officers involved.**

Certified as a true record .....

Date .....

Chairman Councillor D. Jones

20<sup>th</sup> October 2015

### **3a: REPRESENTATIVE'S REPORTS**

Cllr. C. Evans reported that the recent Sports Association went well with 10 local groups attending.

Cllr. Curry was appointed Chair and the next meeting had been arranged for 13<sup>th</sup> January 2016.

Cllr. Walton said that thanks were due to Elin Wozencraft for "keeping the show on the road throughout"

### **3b. DECLARATIONS OF INTEREST**

Cllr. D. Evans declared an interest in items 6.2 & 6.3. Cllr. D. Jones declared an interest in item 6.3. Both left the room as appropriate.

## **4. AGENDA ITEMS**

### **4.1 Toilets**

PCC had handed over the Public Toilet facilities to RTC on 1<sup>st</sup> October 2015. Cllr. J. Stuart gave a report to Councillors on behalf of the Public Toilets Working Group. It was noted that the role of the Group had now changed from that of facilitating the changeover to that of managing the toilet facilities on behalf of RTC to the future. It was recognised that the members of the Group would require indemnity from prosecution, civil action etc to be provided by RTC and given appropriate Terms of Reference by the Town Council. Councillors had been provided with sight of a draft ToR. It was resolved that the Working Group should be renamed the Public Toilets Sub-committee & with that change incorporated it was resolved to accept the ToR. **Clerk to amend the ToR to comply with the foregoing.**

The Clerk reported that PCC had agreed to change the period of the grant agreement from 3 to 5 years and had had made the initial grant part payment for the current year.

An Agreement and a Licence to Operate (prior to a lease document being devised by PCC) for each location had been issued by PCC & accepted by RTC. The cleaning contract with Healthmatic commenced on 1<sup>st</sup> October.

It was resolved that a separate account should be opened with the Council's bankers HSBC to receive all monies allocated to the Public Toilets via the Precept to date and in the future and monies received from any other sources. All outgoings related to the management of the facilities will be made from this account.

**Clerk to arrange to open the new account.**

A Grant offer letter had been received from the Welsh Government for funding for Dark Lane toilets to meet part of the annual costs of maintaining them and to refurbish them to a reasonable standard. It was resolved to accept the offer and the terms attached thereto. It was further resolved that the Chairman Cllr. D. Jones and the Clerk, Carl Baker, should sign the letter on behalf of the Town Council. **Cllr. D. Jones & the Clerk to sign the acceptance letter & Clerk to return a copy to Welsh Government.**

### **4.2 Hafan House.**

Cllr Curry shared information which he had received from PCC about the car park with Councillors who were concerned that PCC wished to sell the car park along with the buildings, since some of the spaces were for the adjacent bungalows and there was also a potential that in the future the public may be prevented from parking there. It was agreed that covenants ought to be included to protect the parking places from change of use and to ensure public access is retained. Cllr Curry will continue to discuss the issues with PCC.

Cllr. Stuart was concerned that neither Hafan House nor the car park had been offered to RTC as an assets transfer. It was agreed that PCC be requested that to the future RTC be informed as soon as any of their assets in Rhayader is considered to be surplus to requirements. **Clerk to write.**

**Certified as a true record .....**

**Date .....**

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#### **4. AGENDA ITEMS (CONT)**

##### **4.3 Waun Capel Parc**

After much discussion it was agreed to inform the Parc Trust of the complaints from the public and request that they seek a solution in conjunction with PCC. **Clerk to write.**

##### **4.4 Proposed Council changes.**

This item was withdrawn.

##### **4.5 Five Year Plan.**

It was resolved that this should be the subject of a separate meeting to be held at 7pm on 12<sup>th</sup> November. **Clerk & Cllr. C. Evans to provide Councillors with the latest version of the Plan prior to the meeting.**

##### **4.6 Rhayader Leisure Centre.**

Cllr. Lloyd had serious concerns about the condition of the building, particularly at the rear. It was believed that although the facility is now run by a “not for profit” organisation, PCC are still responsible for the maintenance of the building. Cllr. D. Jones undertook to have the issue added to the agenda for the next Leisure Centre Consultative Committee meeting. **Cllr. D. Jones to action as above.**

#### **5. CORRESPONDENCE**

With the exception of those commented on above & below, all items of correspondence listed on the agenda and received since it was prepared, were noted.

##### **5.7 CAB: appeal for funding**

It was resolved to make a payment of £50 from the Recycling Account. **Clerk to process.**

Correspondence had been received from Gwastedyn Parish which again thanked RTC for the grant to assist with the “Easter Experience” and included a copy of a spread sheet indicating that the money had been spent in accordance with the conditions which were attached to the grant. Councillors welcomed the information and it was agreed that recipients of grants from the Council be reminded that grants carry this condition.

#### **6. PLANNING**

**6.1 P 2015 0897** For Conservation Area Consent for demolition of workshop at Claremont, East Street, Rhayader, Powys.

There were no objections to the proposal & Councillors recommended approval.

**6.2 Tree 2015 0026** Works to 48 number trees in a conservation area at Riverside Walk, Elan Village, Elan Valley.

There were no objections to the proposal & Councillors recommended approval.

**6.3 P 2015 0942** For redevelopment of waste & recycling bulking facility including removal of 2 store buildings, construction of building for bulking up of waste & cardboard, new welfare amenity building, conversion of existing welfare unit to offices & all associated works at Council depot (Waste & Recycling) Station Road, Rhayader.

There were no objections to the proposal & Councillors recommended approval.

**Clerk to inform PCC of RTC’s decisions on the above applications..**

**Certified as a true record .....**

**Date .....**

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20<sup>th</sup> October 2015

**7. FINANCE**

**7.1** £11.94 - OS(W)- paper. Agreed.

£42.12 – re-imbursement to Cllr. C. Davies for purchase of plants from Midway Plants – Agreed.

**8. URGENT BUSINESS**

Cllr. C. Evans noted that RTC had not had confirmation from PCC that the rights of way, vehicular access, the camping field, water rights etc had been preserved when new operators took over the Caravan Site. It was also believed that those bidding to run the site had not been required to provide money “up front” as was previously specified. Cllr. Curry understood that to date the lease had not yet been offered to anyone.

**Clerk & Cllr. Evans to compile a letter to PCC to seek confirmation that all the issues raised previously with the Portfolio Holder had been addressed.**

Cllr. C. Evans suggested that Councillors should select 4 benches in need of refurbishment & report back to the November meeting. Agreed. **Councillors to bring suggestions as above.**

Cllr. Stuart was concerned that presently the various Sub-committees were not meeting with the regularity which had initially been intended. He suggest a programme of Sub-committee meetings throughout the year be prepared with all meetings being held on the second Tuesday of each month. It was agreed to pursue this suggestion further. **Cllr. Stuart to prepare a programme for consideration at the November meeting.**

Cllr. Dark informed that R2 K were preparing to produce a new Town Guide & Map. Councillors were surprised that they had not been consulted previously, but will await the outcome before further comment.

Cllr. Price reported that the poppies were all out with the poppy sellers and the arrangement had been made for the service at the Clock.

**9. PRESS RELEASE**

- Refuse collection changes.
- Memorial Services at the Clock & St Clements.

**10. BUSINESS FOR NEXT MEETING**

1. Bryntitli applications.
2. Leisure Centre

**11. DATE OF NEXT MEETING**

The next monthly meeting will be held at 7.00 p.m. on Tuesday 17<sup>th</sup> November 2015.

The meeting closed at 9.55 p.m.

Certified as a true record .....

**Chairman Councillor D. Jones**

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Date .....