

# RHAYADER TOWN COUNCIL

## MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 9<sup>TH</sup> MAY 2017 AT 7 PM AT THE OLD SCHOOL CWMDAUDDWR

### THOSE PRESENT

Chairman Councillor C. Walton  
Councillors P. Dark D.O. Evans J. Narborough J. Stuart  
W. Davies C. Evans J. Jones L. Price G. Williams  
Observer: County Cllr. K. Curry

Cllr. C. Evans said that her year in office had been a busy but good one. There had been a lot of public support for the Town Council from local people and organisations. She noted the current change amongst local Councils to have more informal meetings rather than Civic Services. She thanked all present for their unstinting support through the past year but reminded members that in these changing times there remained a need to remain diligent and proactive.

1. **APOLOGIES:** All re-appointed Councillors were present.

### 2. DECLARATIONS OF ACCEPTANCE OF OFFICE

All Councillors completed a Declaration of Acceptance of Office form in the presence of the Clerk and thereby also formally adopted the Code of Conduct under section 51 of the Local Government Act 2000.

### 3. APPOINTMENT OF CHAIRMAN

Cllr Price proposed that Vice Chairman Cllr. C. Walton should be appointed Chairman for the coming year. This was seconded by Cllr. G. Williams and was unanimously agreed.

Cllr. Walton accepted the appointment and took the Chair. He thanked and congratulated Cllr. Evans on a job well done, noting that he would have a hard act to follow but he would try to be as pro-active as she had been.

### 4. APPOINTMENT OF VICE CHAIRMAN

Cllr. Stuart proposed that Cllr. W. Davies be appointed Vice Chairman. This was seconded by Cllr. Price and agreed by all. Cllr. Davies accepted the appointment.

### 5. APPOINTMENT OF COUNCIL REPRESENTATIVES

With the exception of the Mayor's ex-officio appointment to the Smithfield Trust, all the following appointments were proposed, seconded and unanimously agreed by the Council.

#### Committee/organisation

Smithfield Trust

#### Councillors

C. Walton (Mayor)

C. Evans

TBA

D. Evans

L. Price

J. Jones

Certified as a true record .....

Chairman Councillor C. Evans

Date .....

**5. APPOINTMENT OF COUNCIL REPRESENTATIVES (CONT)**

Park Trust	G. Williams W. Davies
<b>Committee/organisation</b>	<b>Councillors</b>
School Governor	C. Walton
Rhayader 2000 Ltd	P. Dark J. Narborough
Leisure Centre Representatives To remain in place until advised otherwise by Freedom Leisure.	W. Davies C. Evans L. Price C. Walton D. Evans
Community Support	G. Williams
One Voice Wales	Cllrs. Walton, as Chair and C. Evans will receive their communications.
Bryntitli Trust	J. Stuart
Dolymynach House	J. Jones
Health Focus Group	G. Williams J. Narborough
Old School Management Committee/ Charles Price Trust	J. Jones J. Stuart
Rhayader Collaborative Group	C. Evans J. Narborough
Elan Links	Councillor C. Walton Councillor C. Evans will deputise as required
Rhayader & District Sports & Recreation Association	Councillor C. Walton

Clerk to ensure that all organisations listed are aware of the identity of RTC's representatives.

Certified as a true record .....

**Chairman Councillor C. Evans**

Date .....

**6. APPOINTMENT OF PORTFOLIO HOLDERS**

The following appointments were proposed, seconded and unanimously agreed by the Council.

<b>Portfolio Area</b>	<b>Councillors</b>	
Education / Schools / Youth	J. Stuart	C. Walton
Sport and Recreation	P. Dark	C. Davies
Tourism / Economic Development / Regeneration	C. Evans	P. Dark
Housing	C. Walton	C. Evans
Police / Fire	J. Stuart	L. Price
Democracy / Elections	C. Evans	D. Evans
Older people / Health and Social Care	G. Williams	J. Narborough
Environment / RoW / Parks	J. Narborough	G. Williams
Recycling	L. Price	D. Evans
Planning Policy	C. Walton	D. Evans
Funding	C. Evans	J. Stuart
Health and Safety	W. Davies	J. Stuart
Welsh Language	J. Jones	P. Dark

**7. APPOINTMENT OF SUB- COMMITTEE MEMBERS**

The following appointments were proposed, seconded and unanimously agreed by the Council.

**ALLOTMENT SUB-COMMITTEE**

Membership to comprise Councillors:

G. Williams (Chair) C. Walton J. Stuart W. Davies TBA TBA

**PUBLIC TOILETS SUB-COMMITTEE**

Membership to comprise Councillors:

L. Price (Chair) C. Walton J. Stuart J. Narborough P. Dark TBA

**POPPY APPEAL SUB-COMMITTEE**

Membership to comprise Councillors:

G. Williams (Chair) J. Narborough L. Price P. Dark C. Walton W. Davies

**Certified as a true record** .....

**Date** .....

**Chairman Councillor C. Evans**

## **7. APPOINTMENT OF SUB- COMMITTEE MEMBERS (CONT)**

### **ASSETS COUNCILLOR**

As a consequence to the dissolution of the Finance and Assets Sub-committee the Council no longer has a mechanism in place to monitor its street furniture etc. It was therefore resolved to appoint an Assets Councillor who's role will be to periodically monitor the assets to ensure that they remain in a safe and presentable condition and subsequently report to the Council of on status of those assets along with any relevant recommendations.

Cllr. P. Dark was appointed Assets Councillor.

## **8. NOTICE OF CO-OPTION**

Only seven nominations for the Town Ward and three for the Cwmdauddwr Ward had been received.

The Returning Officer had therefore declared that as a result of the Uncontested Election, all candidates were duly elected as Councillors. The vacancies should be filled by co-option. The Council may co-opt whoever it pleases but is required to give public notice that the vacancies are to be filled by co-option. A pro-forma notice had been supplied To complete the notice, the Clerk had sought advice from the Council about the deadline for submission of expressions of interest. It was resolved to state 13<sup>th</sup> June 2017 as the deadline so that received expressions of interest could be considered at the June meeting.

**Action: Clerk to display the notice as widely as possible.**

## **9 APPLICATIONS FOR DISPENSATION**

The Clerk had received forms for use by Councillors seeking dispensation by members with prejudicial interest.

## **10. REPRESENTATIVE FOR PCC STANDARDS COMMUNITY SUB COMMITTEE**

It was noted that presently the Standards Community Sub- Committee had stood down. The Town Council was invited to make a nomination a Town Councillor to serve on the Sub-Committee. It was resolved to nominate Cllr. C. Evans who agreed to be nominated.

**Action: Clerk to submit the nomination form naming Cllr. C. Evans.**

## **11. ATTENDANCE**

There had been thirteen meetings of the Town Council during the last year all of which had been well attended by all Councillors.

## **12. ADOPTION OF ACCOUNTS**

Prior to this meeting Councillors had been provided with copies of the Summary of Income & Expenditure at 31<sup>st</sup> March 2017 and the associated Analysis of Expenditure by Section Number. The Clerk informed that the Internal Auditor had verbally agreed these documents. It was resolved to adopt both documents.

**Certified as a true record .....**

**Date .....**

**Chairman Councillor C. Evans**

**13. OTHER URGENT BUSINESS**

**Wyeside Caravan and Camping Site**

Cllr. Walton declared an interest and left the room. Vice Chairman Cllr. Davies took the Chair. An e-mail had been received from Nathan Goodyear of the Caravan and Camping Club with an amended proposed layout for the Camping Field which showed a very slight reduction in hard standing pitches on the bank of the River Wye.

The Council were clear that their role was not to negotiate planning applications that were to come before it as a statutory consultee. The Council re-iterated its view, as submitted to the planning authority, that in accordance with the covenant in place on the Camping Field, the field should remain a grassed area with the current usage to be preserved. The Council did agree that the provision of some additional electric hook-ups for campers could be of benefit and would be welcomed. It remained concerned that the Caravan and Camping Club’s assertion that the field could be deemed an area Less Vulnerable to flooding as it is a ‘commercial and employment area’. The Council’s view is that it is a Highly Vulnerable area and therefore not suitable for the use proposed by the Caravan and Camping Club in its current planning application to Powys County Council.

Action: Clerk to inform Mr. Goodyear of the Town Council’s comments.

**Grass cutting**

Councillors were concerned that as the grass was not being cut as often, nor was the cut grass being remove, large amount of “hay” were left in situ which created a very untidy finish. It was agreed that every time the grass is cut, the cuttings needed to be removed.

**14. DATE OF NEXT ANNUAL GENERAL MEETING**

The next AGM will be held at 7.00 p.m. on Tuesday 8<sup>th</sup> May 2018

The meeting closed at 8.50p.m.

**Certified as a true record .....**

**Date .....**

**Chairman Councillor C. Evans**